

## Drogheda Implementation Board Small Grants Fund

### Frequently Asked Questions

**Q:** *Who is eligible to apply for this grant?*

**A:** - NGOs/Community organisations delivering services in the Drogheda area, including Laytown-Bettystown.  
- Consortiums of two or more organisations where the lead partner is an NGO/community organisation delivering services in the Drogheda area, including Laytown-Bettystown

**Q:** *Who is not eligible to apply for this grant?*

**A:** - Individuals or private businesses  
- Statutory service delivery which should normally be undertaken within the remit of that statutory organisation

**Q:** *What projects are eligible for this grant?*

**A:** Applications for once-off initiatives that respond to the issues identified in the Scoping Report into Community Safety in Drogheda and/or Drogheda Report Implementation Plan and can be delivered by November 2023. Project activities must be additional to the usual business of the applicant organisation and complement but not replace mainstream structures or funding streams

**Q:** *What is the timeframe for project delivery?*

**A:** All projects must be complete, with monies spent and required documentation, including project report, submitted to Drogheda Implementation Board by 30<sup>th</sup> November 2023. Projects failing to adhere to this timeline will be deemed ineligible and funding will be required to be returned.

**Q:** *When will we receive payment of funds*

**A:** Projects are funded in two tranches, 90% at the outset and 10% after completion and submission of all project documentation. Subject to the latter all funds will be issued by the end of 2023.

**Q:** *We are a recently established/small organisation and don't have audited accounts will this be a problem when submitting an application?*

**A:** Smaller organisations may not have a requirement to produce audited accounts. If this is the case for your organisation you should explain this and provide a record of recent financial records (eg income and expenditure for the previous year)

**Q:** *We are a small project but part of a bigger organisation – do we still have to list all of our parent organisation's funding for the past three years in Section A, Question 4?*

**A:** Yes, this is to ensure transparency, capacity to manage funds and ensure that there is no duplication of funding. The years covered are 2020-2023.

- Q:** *Do I need to list all of our staff costs in question 1.9 salary costs?*
- A:** No. Only staff who are directly employed by the project. Providers who are independently contracted to the project (eg external facilitators, artists, freelancers) should not be listed as project staff or included in this question.